# How to activate your USI



## If you created your Unique Student Identifier (USI)

Your account is activated.

Login with your USI or the email you used to create your account.



### If your USI was created on your behalf

If your USI was created on your behalf, a link would have been sent to your mobile or email address from noreply@usi.gov.au asking you to activate your USI account.

- 1) Check your email or SMS for your USI and activation details.
- 2) Select the link, accept the terms and conditions and select 'Next'.
- 3) Set up your password and security/check questions.
- 4) Enter your date of birth to confirm your identity then select **'Save'**.



### Why activate your USI account?

- Access your <u>transcript</u> which lists all the Vocational Education and Training (VET) training you have completed since 2015. Download and share with potential employers to prove your skills.
- Access and update your personal details including changing your password.



#### Still need help?

Call us at 1300 857 536 (inside Australia) or +61 2 6218 0994 (outside Australia).







# How to update your USI details

- **1** Go to the USI website: <u>www.usi.gov.au</u>
- 2 Select on **'Login to the USI Registry System'** in the topright corner and login to the Student Portal with your USI number, email address, or Digital ID.
  - Select **'Update Contact Details'** and review your details.
- 4 Update your personal and contact details, including your name, email, phone number, and address.
- **5** Review the changes and Select **'Save'** to submit your updated details.



Scan here to **update your details** 









usi.gov.au

3