

# Students

## How to create your USI

### 1 Visit the [Student Portal](#) or scan the QR code below

Agree to the Terms and Conditions and select 'Create USI'.

### 2 Select ID

Use an identification document such as a driver's licence, passport or birth certificate. Enter your name exactly as it appears on your ID, or you won't be able to create your USI. If you are thinking of going to university in the future, make sure your USI is created with your legal name.

### 3 Contact details

Provide your email and mobile. If you forget your USI, you can use your email or mobile to find it. Make sure you don't use a school email address.

### 4 System Check

Our system will check your identity and that you don't already have a USI. If there is a USI already matching your identity, follow the prompts.

### 5 Secure your account

Set up a password and security questions to activate your USI.

Scan here to  
Create a USI



Need help?

Call us inside Australia: 1300 857 536

Outside Australia: +61 2 6218 0994



# Students

## Forgotten your USI? Find it

### 1 Visit the Student Portal or scan the QR code below.

Agree to the Terms and Conditions and select 'Find my USI'.

### 2 Select one of 4 options below to find your USI:



#### Email

Enter the email address saved on your USI account and your date of birth and click '**Submit**'.



#### Mobile

Enter the mobile number saved on your USI account and your date of birth and click '**Submit**'.



#### Security questions

Enter your Family Name, Date of Birth and Gender and at least **one** of the following: First/Given Name, Middle Name, or Town/City of Birth and click '**Next**'.

Answer your 2 security questions.



#### Personal details

1. Enter your First/Given Name and Family/Last Name, Date of Birth, Gender, Town/City of Birth, and at least one of the following:  
Email Address, Mobile Number or Postal Address (Postal Address appears after Country of Residence has been entered).
2. Select '**Submit**'.
3. Select your '**Document Type**'.
4. Select '**Next**'.
5. Enter your document details and select '**Next**'.

Scan here to  
**Find Your USI**

